

# IN YOUR HEADING PAPER

n. \_\_\_\_\_

date \_\_\_\_-\_\_\_\_-\_\_\_\_

## DECLARATION FOR REIMBURSEMENT SUBSISTENCE EXPENSES

The undersigned \_\_\_\_\_, born in \_\_\_\_\_ (town and country) in date \_\_\_\_/\_\_\_\_/\_\_\_\_ and living in \_\_\_\_\_ (complete address + town + country), Fiscal Code \_\_\_\_\_

DECLARES

to have received from the \_\_\_\_\_ (name of organism), sited in \_\_\_\_\_ (complete address + town + country), Vat \_\_\_\_\_, as **reimbursement of Subsistence expenses** realized to participate at the meeting of the project "**EUROPEAN MEMORIES – action n. 2016-1-TR01-KA204-034891 (programme Erasmus Plus – KA2 Strategic Partnership for Adult Education)** in ..... in the period \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ (including travel days) the net sum of Euro \_\_,\_\_\_ (through bank payment attached) as indicated in the list of the expenses done below:

Date	Motivation of the expense	Document emitted by...	For 1 person (in Turkish Lira)	For 1 person (in Euro)
____/____/____	.....	.....	.....	.....
____/____/____	.....	.....	.....	.....
____/____/____	.....	.....	.....	.....
____/____/____	.....	.....	.....	.....
____/____/____	.....	.....	.....	.....
			.....	.....

The exchange rate used is: \_\_\_\_\_

The indicated expenses were anticipated by the undersigned.

Manager

\_\_\_\_\_